FACT SHEET

## The Shred-it<sup>®</sup> Recycling Process



1 Confidential documents are dropped into a secure, locked console.



2 On a scheduled basis, consoles are emptied and all confidential documents are destroyed.

**₽** 

- 3 A certificate of destruction is issued to each customer.
- Image: Shredded paper is transported to a paperMill for recycling.
- 5 Pulp is made as the fibers of the shredded paper are separated.



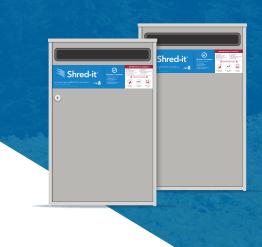
6 The pulp is put through a screening process6 that filters out impurities and prepares it for the removal of printing ink.



7 The newly recycled pulp is mixed with fresh pulp to manufacture new paper products.



For every **two full consoles** worth of paper shredded and recycled, the equivalent of **one tree is saved**.





## We protect what matters."

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